



LONDON BOROUGH OF TOWER HAMLETS

GOVERNING BODY OF CAYLEY PRIMARY SCHOOL

EXTRAORDINARY FINANCE AND GENERAL PURPOSES COMMITTEE

19th May 2022 at 4:00 pm

OPEN MINUTES

Type	Membership	Attendance
Staff	Graham Clifford (Headteacher)	Attended
Local Authority	Nicholas Paul (NP)	Attended
Co-Opted	Chris Worthington (CW) (Chair) Marcia Johnson (MJ) Ankita Stoppa (AS)	Attended - -
Also in Attendance	Rochelle Clarke (Clerk)	Attended

The meeting commenced at 4pm and was quorate.

Part one

1. WELCOME & APOLOGIES FOR ABSENCE

The Chair welcomed members to the committee.

No apologies were received.

2. MEMBERSHIP ISSUES

2.1 Declaration of Interest

No declarations of interest were made.

3. FINANCE

3.1 2022-23 Budget Approval

The final 2022-23 Budget was shared with the committee prior to the meeting for review.

The HT highlighted the following update areas from the draft budget shared at the FGB on 4th May 2022

- (a) Savings had been made since the budget had been shared on 4th May. The budget now included only 2 ECT's and not the 3 previously budgeted for. 1 ECT had already been recruited and the school was currently in the process of recruitment for another. This meant there was a significant saving.
- (b) Funding for the restoration of the school bus in the playground had been factored into the budget. However, the HT stated that the school continued to face many challenges with ensuring the bus was health and safety compliant. The HT proposed that this project be halted so that resources could be used elsewhere.

Q&A- Chair- What will happen with the bus if we decide to stop this work?

HT- We will see if anyone is interested in taking this away. We are also now looking at our green space, particularly around the pond. Once the bus is removed, we will look at having a different entrance and a green space children can access during playtime. We are also looking at the playground at the end, taking out the wooden structure as there have been a few accidents on this. The site is quite complicated with things, and we would like to streamline. Opening up spaces so there are nice big areas to play. Maybe purchase items like table tennis and things children can use and this can come from the money saved from the bus.

RESOLVED: The committee AGREED to cease work on the school bus and for this funding to be reallocated for further school improvement.

- (c) An adjustment had also been made to E26 and related to savings from the SND SLA as the school had managed to secure a better contract.
- (d) The HT advised that previously, the school had budgeted for three-year groups to attend swimming, and this was not in line with other schools in the borough. The expectation was that children were able to swim 25 metres by the time they left primary school, however many schools both locally and national, found this challenging, and the school had yet to meet this target. Due to this, one year group would be removed, which would in fact allow more curriculum time and two-year groups would now attend at the beginning and end of KS2. This would allow the school to track progress and promote swimming in a better way. The LA offered free-swimming for families, and the school would work with parents to promote this. The school had identified free intensive swimming lessons outside of school time and this information would also be shared. This would save the school £6k.

Q&A-Chair- I think this is something we should discuss with the wider GB as they may be able to share ideas on how we can make some improvement.

ACTION: Swimming to be discussed at the next Curriculum and Standards committee.

The HT informed the committee that the schools new pastoral lead was currently looking at how the school was able to promote and support families more effectively with forums and workshops. As well as this, he was also looking at facilitating weekend trips and this would include trips to the swimming pool.

RESOLVED: The committee AGREED that swimming be reduced.

- (e) The school had changed ICT provider, and this had reduced costs in E20. The company had reviewed ICT resources within the school and would update a number of PC's to increase speed and processing power.
- (f) Costs savings had been made in E26, Agency Supply Teaching Staff as a number of posts currently covered by agency would be recruited to on a permanent basis. As well as this, the SBM had also managed to secure a better deal from the agency company currently used by the school.

Taking all of the above changes into account. The school now projected a deficit budget of £377,851 at the end of 2022-23 and projected a carry forward surplus balance of £791,060.

RESOLVED: The committee APPROVED the 2022/23 draft budget.

3.2 3 Year Budget Approval

The document shared with the committee showed a 5-year budget, and due to issues with the current formula, this information was incorrect. The 3-year budget would be shared with the committee at the next meeting for approval before being submitted to the LA.

4. DATE OF NEXT MEETING- TBC

5. ANY URGENT BUSINESS

Budget Monitoring Report

The Chair requested that a column detailing budget variances be added to the budget report.

SBM

A permanent SBM had been appointed.

6. ITEMS TO REMAIN CONFIDENTIAL

The meeting ended at 5:06 pm.

Chair's signature: _____ **Date:** _____

Agenda Item	Actions	Lead	Timescale
3.1	Swimming to be discussed at the next Curriculum and Standards committee.	HT/CLERK	Next meeting